



**MINUTES FROM THE LINCOLNSHIRE CENTRE CTTE MEETING
HELD IN THE BRACEBRIDGE HEATH VILLAGE HALL ON
08 February 2011**

Present	Ivan Cottingham Mick Williamson Wayne Christiansen Colin Spendley John Maddison Graham Sewell Colin Simons Mick Andrews Chris Thompson Mark Chesman	Centre Chairman Vice Chairman Hon. Treasurer Rally Secretary Advertising / Sponsorship Specialist rally equipment Newschat Editor/Archivist Club/ Rally Equipment Rally Equipment Centre Promotions Officer	
Apologies	Huw Phillips Gary Wilson Gary Horner Wayne Kirman	Secretary Youth Liaison Officer Sports Officer Web Secretary	

Item (a)	Discussion and Decision (b)	Action (c)
1. Welcome.	The Chairman opened the meeting at 1902 and welcomed all those present.	
2 Minutes of the Last Meeting / Matters Arising	<p>Minutes of the meeting held on 11 January 2011 were approved and signed by the Chairman after the following discussion and amendments:</p> <ol style="list-style-type: none"> 1. Colin Simons advised that Item 6 (10) should be amended to read: "Alternative Bonfire - will run" 2. John Maddison advised that the previous meeting had discussed PAT Testing in relation to Ralliers using their own equipment and wished this to be included in those minutes: "In summary East Grinstead had advised that the use of ralliers equipment would be under Domestic use and PAT testing would not necessarily be required" 3. Wayne Christiansen advised that Item 3(2) should read "a profit of £5664". 4. Wayne Christiansen advised that Item 3(4) should read "£200.00". <p>Proposed Colin Simons: Seconded Mark Chesman</p>	

	<p>Matters Arising:</p> <p>1. John Maddison requested clarification concerning refunds from the Christmas Party. Ivan Cottingham advised that those unable to attend due to weather conditions had been recommended for a full refund. Those that attended without overnight outfit would be refunded with site fee.</p>	
3 Financial Statement	<p>Treasurers Report</p> <p>1. The Centre Accounts had been prepared and had been handed in to Duncan & Toplis for Audit with a request for the books to be returned by no later than mid March.</p> <p>2. The 2010 year end profit line stood at £11.54 - subject to Audit. Rally Expenditure during 2010 had increased significantly over 2009 and several rallies had run at a loss. This was summarised as Marshals not staying within budget.</p>	Treasurer
4 Membership	<p>Secretaries Report (via email)</p> <p>1. Membership was 1,887.</p>	
5. YLO Matters	Nothing to report	
6. Rally Secretary Update	<p>1. Rally Secretary reported that the Lincolnshire Holiday Rallies were again missing from the latest Club Magazine. He had contacted East Grinstead and received assurances that they would be included in the March issue.</p> <p>2. Enquiries had been received in respect of Spalding, Waddington Air Show, Steam and the Christmas Market. Details of the Lead Marshals had been passed on.</p> <p>3. Rally Secretary reported that he had received an email from Geoff Mercer advising that he would not be able to run the Gartree New Year Rally. It was also confirmed that Colin Simons, John Maddison and Mick Williamson would also be unable to act as Marshals. The Rally Sec advised that alternate marshals would be sought.</p>	Rally Secretary
7. Web Secretary Update.	<p>Web Secretary advised (via email).</p> <p>1. He had changed the menu structure and put a random selection of Lincolnshire pictures on the main banner.</p> <p>2. He is working with the YLO to build a Lincs Youth Centre Site. He is waiting for content and a consensus on new design for their pages.</p>	Web Secretary/ YLO

	<p>3. There have been 38 bookings on line to date.</p> <p>4. Stats show that $\frac{3}{4}$ of web visitors stay on the site from 30 seconds to over an hour. This indicates that most of the visitors are genuine.</p>	
<p>8. Intercentres</p>	<p>Intercentres Venue:</p> <p>1. The Rally Secretary advised that it was becoming increasingly important to find a venue for the 2012 hosting of the Intercentres by the Lincolnshire Centre.</p> <p>Oakhill Leisure was considered the most appropriate, but the infrastructure (Water & Elsan) were not adequate for numbers in excess of 130 vans. Previous enquiries indicated that the Landowner would not rectify.</p> <p>2. Suggested sites:</p> <p>The following locations were considered and it was agreed that members of the committee would carry out initial surveys to consider their viability.</p> <p>Sleaford Football Ground Grantham Rugby Club Heckington Showground Belton House Lincolnshire Showground</p> <p>Caravan</p> <p>1. Mick Williamson advised that the current caravan allocated for the Club Motor Sports was probably unsuitable for future use. It was now necessary to source an alternative for use at the Intercentres.</p> <p>2. Graham Sewell confirmed he would carry out an inventory of the Motor Sports Caravan contents.</p> <p>3. Wayne Kirman had advised that he was in contact with the CMC reference use of one of their caravans. He considered that they were receptive to the idea, and he was waiting for the committee to confirm he should go ahead and arrange.</p> <p>4. Wayne Christiansen advised that he may have a contact where a caravan could be donated to the centre or acquired at an exceptionally cheap cost (ie £10) In view of the fact that the centre would own the caravan, the overall opinion of those present was that this was the best option.</p>	<p>Rally Secretary</p> <p>Chris Thompson Colin Spendley Colin Spendley Ivan Cottingham Ivan Cottingham</p> <p>Graham Sewell</p> <p>Wayne Christiansen</p>

<p>9. AOB</p>	<p>1. The Chairman opened AOB by advising that he wished to streamline the time taken for this item. After discussion it was agreed that:</p> <p>a. Items for inclusion in AOB should be submitted to the Chairman in written form at least 10 days before the intended meeting for inclusion in the AOB agenda. This would not preclude other items being brought to the table if they arose too late to be notified to the Chairman.</p> <p>b. On receipt of a complaint or observation, members of the committee should contact the appropriate 'Committee Sponsor' and where possible try and resolve the complaint/observation prior to the meeting. Should the complaint/observation not be resolved then the item should be included in AOB. In all cases of complaint the Chairman should be notified.</p> <p>2. Graham Sewell requested that minutes of the meetings were issued earlier than they are currently being issued. Chairman said he would follow this through.</p> <p>3. Graham Sewell advised that the Club trailer was currently at his home and he was carrying out an inventory of the contents. He would contact Blue Lines Trailer Services reference a service on the trailer. He was also looking for a servicing agent which would carry out a full parts service on the generators and not just the engine. PAT testing was being organised and the marquee would be subject to any repairs necessary prior to first use this year.</p> <p>4. Colin Simons advised that the next Newschat was due for publication 11 March and requested any items were notified soonest.</p> <p>5. Colin Simons advised due to personal issues which may arise in the future, he would be unable to assist at the Spalding Flower Festival Rally. The Chairman said there would be no requirement for a replacement, and should those issues be resolved, Colin would be welcome to rejoin the team of marshals.</p> <p>6. Mick Andrews advised that he would contact Jean Coupland to identify the servicing agent for the Gas Boilers.</p> <p>7. Mark Chesman produced a draft leaflet he was intending to distribute to local caravan dealers. The purpose was to advertise rallying with the centre. Wayne Christiansen advised that he could get 10,000 A5 colour leaflets printed both sides for £125.00. Mark to refine the leaflet for next meeting.</p>	<p>All</p> <p>All</p> <p>Chairman/ Secretary</p> <p>Specialist Equipment Officer</p> <p>Newschat Editor</p> <p>Equipment Officer</p> <p>Promotions Officer</p>
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<p>10 Arrangements for the Next Meeting</p>	<p>With no further business the meeting closed at 21:10 hrs</p> <p>The date for the next meeting: 8th March 2011</p>	

Signed:.....

Date: 08th February 2011